

BUSINESS CONTINUITY MANAGEMENT

A Business Continuity Management System allows an organization to prepare for, respond to and recover from disruptive incidents. Other benefits include (a) Identifying areas of weakness in the business and the opportunity for improvement; (b)

The need for a documented systematic approach to Business Continuity has been increasingly recognised over the years particularly following high profile business disruptions (e.g. City of London bombings in the '90s, Buncefield Fuel Depot Explosion in 2005). The now standardised approach is described in ISO 22301, "Business Continuity Management Systems" and the Business Continuity Institute's "Best Practice Guidelines".

CW International believes 'Simplicity' and 'fit for purpose' to help achieve risks 'As Low As Reasonably Practicable (ALARP)' applies just as much to business continuity as to its decades or experience on HSE Management Systems. We have certified Business Continuity professionals who can help analyse, define, develop and embed 'appropriate' business continuity into your organisation through:

Business Continuity Management System: Formulation of document summarising how the key elements of an effective Business Continuity Management System are addressed within the Company, Department or at the Site providing references (a road map) to the detail:

- Leadership & Commitment
- Policies & Objectives
- Roles & Responsibilities
- Planning & Support
- Operation - Risk Assessment, Procedures and Exercises
- Performance Evaluation
- Improvement

Business Impact Assessment: The analysis of key business processes to identify threats to critical assets and how these need to be protected, and then how disruptions in any of them need to be responded to. Assets include:

- Staff, "Key personnel", Authorities
- Facilities – plant, pipelines, export
- Infrastructure – roads, air, vehicles
- Supplies – feedstock, equipment, consumables
- Key customers, suppliers
- Telecomms, Networks, IT
- Money, Funding,
- Liaisons, Approvals

Business Continuity Plans: A generic Business Continuity Plan should be in place for the Company to respond to any major disruption, and then appropriate scenario or issue specific plans where needed e.g:

- Loss of primary facility
- Loss of feedstock, main supply
- Loss of export facility
- Loss of main buildings
- Major IT disruption
- Major epidemic / pandemic
- Major security incident
- Severe weather
- Forced temporary shutdown

Audits and Reviews: Audits are used to confirm the system is being implemented and is working as intended. Reviews aim to assess the ongoing appropriateness of the system

Management Reviews: Management Reviews are facilitated processes where the Leadership Team assess the ongoing appropriateness of the System

*Professional help when
and where you need it*



*Minimising Risk
Maximising Opportunities*

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